

## 2021 Committee List: Winnebago County Fair Association (WCFA)

The purpose of the WCFA committees is to give board members an opportunity to work in their areas of expertise to develop plans of action for the current year's fair activities and events. Committees are divided into AREAS that are overseen by an E-Board representative. Individual committees are overseen by a Chair (first-year Directors cannot be chairs), meet as needed between monthly board meetings, and report to the full board monthly.

### Overall Committee Responsibilities:

- Develop a "plan of action" (to include income/expense/sponsorship estimates), present to full board for approval
- Implement the "plan of action":
  - Coordinate all aspects of plan throughout the year; as well as during set-up, Fair-week and take-down.
  - Set timeframes/deadlines
  - Complete all tasks of the plan
  - Recruit board members and/or volunteers as "workers" (as needed)

*Note: Hiring "staff" and/or services must be approved by board and worked into overall Fair Budget*
- Communication with the Board:
  - Report to the full board at monthly meetings
  - Committees may need to coordinate with other committees in their Area
  - **ALL Fair Directors are expected to be available to help committees with tasks**, especially during set-up, Fair-week, and take down.
  - Committees that are handling money (expense or income) need to coordinate with Treasurer for proper procedures/record keeping.
  - Secretary/advertising committee available to all committees for communications, form/document set-up or proofing, creating marketing & advertising materials, website updates, facebook posts/groups, etc

Area: EXHIBITORS      DOMKE/NEUMAN E-Board Rep. (920-685-3013 or <a href="mailto:winnebagocountyfair@gmail.com">winnebagocountyfair@gmail.com</a> )					
Committee:	Chair:	Members:			
Rules/Premium Book	Brzowski	Phillips	Mahlke		
Fair Entry/4HOnline	Brzowski	Bezio			
Awards (formerly Trophy)	Overton	Phillips	Bezio		
(Awards includes: Trophies/Ribbons/Plaques, Outstand. Exhibitor, Barn Herdsmanship)					
Expo Management & Set-up (Exhibits, Expo Stage, Walkaround, Vendors, Educational Activities)	Bezio	Angle	Stokes	Superintendents	
Small Fry Contest (Ken Cartwright Memorial)	Overton				
Liaison Youth Organizations (4-H, FFA, Scouts, Meat Animal, etc. )	PRESIDENT	BOARD COMMITTEES			

Area: MARKETING      BEZIO E-Board Rep. (920-267-2473 or <a href="mailto:winnebagocountyfairtreasurer@gmail.com">winnebagocountyfairtreasurer@gmail.com</a> )					
Committee:	Chair:	Members:			
Advertising/Signs	Bezio	Angle	Brzowski	Malicky	Stokes
Website/Facebook	Bezio	Malicky			
Fairest of the Fair	Bezio	J. Crowley (V)	Angle	Malicky	S. Beck (V)
Parades	Bezio	Domke	Malicky		

(V) = Volunteer (not a Fair Board Director)

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Area: FINANCE		BEZIO E-Board Rep. (920-267-2473 or <a href="mailto:winnebagoountyfairtreasurer@gmail.com">winnebagoountyfairtreasurer@gmail.com</a> )			
Committee:	Chair:	Members:			
Accounting (annual audit)	Overton	Phillips			
Fundraising (formerly Raffle)	Phillips	Stark	Overton		
Membership & Daily Tickets	PRESIDENT	TREASURER	SECRETARY		
Sponsorship	Bezio	Phillips	Borgardt		<b>BOARD</b>

Area: GROUNDS		NEUMAN E-Board Rep. (920-420-1456 or <a href="mailto:mattneuman3@gmail.com">mattneuman3@gmail.com</a> )				
Committee:	Chair:	Members:				
Grounds Management & Set-up	Neuman	Krueger	Egan	Phillips	Stokes	
(Grounds Management includes: Dumpsters, Storage Shed, Pick-up of Picnic Tables, Benches & other accessories)						
Generators & Lights	Krueger	Neuman	Phillips			
Bathroom/Garbage	Domke	Neuman	Krueger	Bezio	Malicky	
Camping/Trailers	Stark	Overton	Borgardt			
Hand Sanitizer/ <b>PPE</b>	Angle	Domke				
Milk House	Borgardt	Overton				
Pen/Stall Set-up	Krueger	Pamer	Phillips			
Manure Management & Trucking	Krueger	Phillips				
Barn & Wash Rack Areas	Mahlke	Borgardt	Overton			

Area: ENTERTAIN. & VENDORS		KRUEGER E-Board Rep. (920-420-2515 or <a href="mailto:ryankrueger1992@gmail.com">ryankrueger1992@gmail.com</a> )				
Committee:	Chair:	Members:				
Entertainment	PRESIDENT	<b>BOARD</b>				
Entertainment Needs	Angle					
Kiddie Tractor Pull	Angle	Krueger				
Events/Track Set-up & Clean-up	Stokes	Pamer	Egan			
Grandstand Clean-up/Management	Egan	Pamer	Borgardt			
Concessions (beer stands)	Stark	Overton	Borgardt			
Vendors	Krueger	Neuman	Domke	Egan	Phillips	

Area: ADMINISTRATIVE		DOMKE E-Board Rep. (920-685-3013 or <a href="mailto:winnebagoountyfair@gmail.com">winnebagoountyfair@gmail.com</a> )			
Committee:	Chair:	Members:			
Office	PRESIDENT	TREASURER	SECRETARY	ANNOUNCER	
Security	PRESIDENT	Overton			
First Aid/Ambulance / <b>COVID PLAN</b>	PRESIDENT	Neuman			
Banquet	Domke	Angle			
Nominations	Overton	Stokes	Brzozowski		
History & Honorary Members	Angle	Bezio	Board		
Parking/Gates	Angle	Domke	Malicky		
Veterinarian	Mahlke	Borgardt			
Superintendents & Judges: Animal	Mahlke	Borgardt			
Superintendents & Judges: EXPO	OPEN	Angle	Malicky	Bezio	
<b>VOLUNTEER COORDINATOR</b>	Angle	Malicky	Board		